



St. Francesca Cabrini Primary School

Forest Hill Road, Honor Oak, SE23 3LE Tel: 020 8699 8862 email: office@stfcabrini.southwark.sch.uk

21st August 2020

Dear Parents & families,

I hope you are all safe and well and managing to have some sort of summer 'holiday' during these most unusual times.

As you are aware, government guidance dictates that all children must return to school in September. School attendance will be statutory and usual rules on school attendance will apply.

Obviously, in accordance with guidance, school will 'look' very different as we start this academic year. Each class will be classified as a 'group' with their allocated teacher and teaching assistant. We will endeavour to ensure that groups will not mix with each other and will spend their school day as a separate unit. There will be times when children may pass each other in corridors but they will not be playing or mixing together at any other times. There will be no whole school assemblies or gatherings at the current time.

Other Measures in place:

- We will continue to implement robust systems to enforce frequent handwashing for all pupils and staff.
- Robust cleaning systems will continue and be frequently monitored.
- Pupils from Year 2 upwards will be seated in rows (to minimise the risk of face to face transmission)
- Due to the nature of the environment in the Early Years and in Year 1, the children will not be sitting in rows in these year groups and there will be a degree of sharing resources.
- Individual stationery/resources will be provided to limit the sharing of equipment in Years 2-6.
- Break times will be staggered with zoned areas for play with assigned equipment.
- School lunches will be delivered to, and eaten in classrooms.

At the end of the summer term we published provisional return dates for pupils from Year 1 to Year 6. I am writing to let you know the arrangements for September.

Return Dates

Dates for year groups are as follows –

Years 4, 5 and 6 – Thursday 3rd September 2020

Years 1, 2 and 3 – Friday 4th September 2020

Reception Class – Monday 7th-Friday 11th September - Class visits (details of these visits will come via separate email)

Nursery Class - Monday 7th-Friday 11th September - Class visits (details of these visits will come via separate email)

Drop off & Collection Times

Class	Start time	Entrance/Drop off point	Finish time	Exit/Collection point
Nursery Class Mr Murphy	8.45 or 12.15	Nursery Door Bottom Gate Entrance	11.45 or 3.15	Nursery Door Bottom Gate Entrance
Red Class Reception Miss Rice	8.45	Side Gate Bottom Gate Entrance	3.15	Statue in front of Nursery Bottom Gate Entrance
Orange Class Year 1 Miss Thompson	8.45	Red Door Middle Gate Entrance	3.15	Statue in front of Convent Middle Gate Entrance
Yellow Class Year 2 Mrs Rutherford	8.45	Red Doors Middle Gate Entrance	3.15	Statue in front of Kitchen Middle Gate Entrance
Green Class Year 3 Mrs Gordon	9.00	Red Doors Middle Gate Entrance	3.30	Statue in front of Convent Middle Gate Entrance
Blue Class Year 4/5 Mrs Roberts	8.45	Side Door (Nr. Office) Top Gate Entrance	3.15	In front of main building Top Gate Entrance
Purple Class Year 4/5 Miss Beckles	8.45	Side Door (Nr. Office) Top Gate Entrance	3.15	In front of main building Top Gate Entrance
Violet Class Year 4/5 Mr Pinat & Mrs Ellis	8.45	Side Door (Nr. Office) Top Gate Entrance	3.15	In front of main building Top Gate Entrance
Pink Class Year 6 Mrs O'Leary	9.00	Side Gate Bottom Gate Entrance	3.30	Statue in front of Nursery Bottom Gate Entrance
Lime Class Year 6 Mrs Smith & Mrs Hazelton	9.00	Side Gate Bottom Gate Entrance	3.30	Statue in front of Kitchen Bottom Gate Entrance

Please note:

- Children should attend school in full school uniform.
- Parents or visitors are not permitted to enter the school building. If you need to contact us please call or email the school office.
- We will ask that only one parent drops off and collects their child from school.
- All children should be brought to school and collected by an adult.
- Wherever possible the use of public transport should be avoided.
- Upon arrival at school, social distancing (of 2 metres) should be adhered to by all members of the school community.
- Do not arrive earlier than your child's allocated start time.
- If you have more than 1 child attending school they may start and finish at the earliest stated time (8.45am and 3.15pm)
- Do not congregate with other parents at the school entry/exit points. "Stand on a Star" (spray-painted on the grounds of the collection points) whilst you wait for your children to be dismissed.
- Do not enter the school site if you or your child displays any symptoms of Coronavirus.

Breakfast Club/After School Club

As our risk assessment is based on maintaining separate grouping in class 'units' throughout the school day and it is not possible to maintain this during 'club' groupings there will be **no** breakfast or after school club provision for the first half of the Autumn Term.

Whilst we fully recognise that this will be an inconvenience for many families, our decisions are based on keeping all members of our community as safe as possible.

Suspected Case of Covid-19

As a school, we also have clear procedures in place in case anyone in our community develops symptoms. We will follow government guidance for schools and seek advice at the earliest opportunity. If a child or an adult presents with Covid-19 symptoms, they will be sent home to self-isolate. These symptoms include a new, continuous cough, a high temperature or loss or change in taste or smell.

When you collect your child you must book a test immediately. If that test returns a positive result, that child's entire group will be sent home to self-isolate for 14 days. During the 14 days of isolation, if your child or anyone in your household develops symptoms, **you must** a) immediately book a test, b) inform the school. The school will work closely with NHS Track and Trace system if we are alerted that someone has tested positive. We would also ask parents to keep the school informed about any contact with NHS Track and Trace.

We are very much looking forward to welcoming the whole school community back in September.

Thank you very much for your continued support.

God Bless and stay safe.

Yours Sincerely

M. Lawton-Quin



Headteacher